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**PACIFIC GROVE UNIFIED SCHOOL DISTRICT**  
435 Hillcrest Avenue Pacific Grove, CA 93950

**Ralph Gomez Porras**  
Superintendent  
(831) 646-6529  
Fax (831) 646-6500  
rporras@pgusd.org

**Song Chin-Bendib**  
Assistant Superintendent  
Business Services  
(831) 646-6509 Fax (831) 646-6582  
schinbendib@pgusd.org

April 21, 2022

**NOTICE OF CLASSIFIED VACANCY**

**QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW**

**POSITION: BUS DRIVER / UTILITY WORKER**  
(1 position)

**HOURS: Bus Driver** ~ 4 hours per day, 5 days per week (12 Month work calendar)  
**AND**  
**Utility Worker** ~ 4 hrs. per day, 5 days per week (12 Month work calendar)  
**6:30am-10:30am & 12:00pm-4:00pm**  
**Non-student days schedule to be determined**  
**Schedule to be determined by student need**

**EFFECTIVE:** ASAP

**SALARY:** Driver ~ Range 38: starts at \$25.18 per hour (*advance in 6 steps*)  
Utility Worker ~ Range 37: starts at \$24.55 per hour (*advance in 6 steps*)

**DEFINITION: BUS DRIVER:** Under direction of the Transportation Foreman operates a school bus over designated routes in transporting school children, or on special trips as directed, and performs related duties as assigned. Previous school bus driving experience is desirable.

**Utility Worker:** Under direction and supervision of the Director of facilities & Maintenance & Operations conducts district delivery service and works in Food Service, Maintenance, Grounds, and Operations performing duties as an entry level position in the relevant department.

**DEADLINE: Open Until Filled**

**REQUIREMENTS:** Must meet minimum job description requirements. Must be in Possession of a or be willing to obtain a valid California Driver's license, a valid California Class B license, a School Bus Driver's certificate, a Bi-yearly valid medical certificate and a valid CPR/First Aid certification is desirable.

**APPLICATION:** Apply on [EDJOIN](#):

**Pacific Grove Unified School District**  
Human Resource Department  
Billie Mankey, Director II, Human Resources  
4435 Hillcrest Ave. PG, CA 93950  
Phone: 831-646-6507; FAX: 831-646-6527  
District website: [www.pgusd.org](http://www.pgusd.org)  
E-mail: [bmankey@pgusd.org](mailto:bmankey@pgusd.org)

A complete application package includes a cover letter, current résumé,  
District classified application, and 3 letters of recommendation.

***District employees need only submit a letter of interest. An updated resume and letter of intent are highly recommended***

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.

Busdriver

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